

# PROJECT MANUAL

## Charles Towne Landing Redevelopment - Shop Paving

Charles Towne Landing State Park  
Charleston County, South Carolina  
Project No. P28-9632-PG-S5

February 16, 2012

**South Carolina**  
Department of Parks, Recreation & Tourism

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## **Instruction to Bidders**

**FEBRUARY 16, 2012**

Return completed bid form, bid bond and certificate of insurance as required on the Bid Form to:

**SCPRT  
Attn: Scott Langford, PE  
1205 Pendleton Street  
Columbia, SC 29201**

Complete bid package must be received no later than 2:00 PM EST on March 14, 2012. It is the responsibility of the bidder to ensure the owners receipt of the completed bid package.

By submitting and signing the bid form, the contractor acknowledges that he/she is familiar with the site and existing conditions as ascertained through a site visit. No adjustments will be made in the contract price due to existing site conditions not shown on the plans which could have been discovered by a site visit by the contractor. To schedule a site visit, please contact the Park Manager at 843-852-4200.

Contractor is liable for liquidated damages due to incomplete work as specified on the bid form. Five rain days (adverse weather days) per month are already included in the schedule of the project; therefore, rain days do not start accumulating until after the fifth rain day of the month.

The project consists of grading existing sand shell base material to drain and paving with 2 inch (compacted thickness) asphalt. SCDOT Standard Specifications for Highway Construction, latest edition applies. The contractor shall also grade a swale around the project site for drainage. SCPRT will cut down any trees that need to be removed, but the contractor will be responsible for removing stumps and roots as necessary. Please direct all project questions in writing to Scott Langford at slangford@scprt.com.



# SE-311 Invitation for Minor Construction Quotes

**SCBO NOTES 2, 4 and 5 APPLY TO THIS INVITATION FOR QUOTES**

PROJECT NAME: Charles Towne Landing Redevelopment - Shop Paving

PROJECT NUMBER: P28-9632-P61-S5 PROJECT LOCATION: Charleston County

BID SECURITY REQUIRED? Yes  No

PERFORMANCE BOND REQUIRED? Yes  No

PAYMENT BOND REQUIRED? Yes  No  CONSTRUCTION COST RANGE: < \$25,000

DESCRIPTION OF PROJECT: Regrade existing shell sand base and pave at park shop, construct swale for drainage.

A/E NAME: Same as Agency A/E CONTACT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_ Fax: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

PLANS ON FILE AT: AGC: \_\_\_\_\_  
DODGE: \_\_\_\_\_  
OTHER: \_\_\_\_\_

PLANS MAY BE OBTAINED FROM: www.scprt Construction Bids, com

PLAN DEPOSIT AMOUNT: Free online IS DEPOSIT REFUNDABLE? Yes  No

PRE-QUOTE CONFERENCE?  Yes  No MANDATORY ATTENDANCE?  Yes  No

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ PLACE: \_\_\_\_\_

AGENCY: South Carolina Dept of Parks, Recreation & Tourism

NAME AND TITLE OF AGENCY COORDINATOR: SCOTT A. LANGFORD

ADDRESS: 1205 Pendleton Street PHONE: 734-0188 Fax: 734-1017

CITY: Columbia STATE: SC ZIP: 29201 E-MAIL: slangford@scprt.com

IFQ CLOSING DATE: 3/14/12 TIME: 2 PM LOCATION: Edger Brown Bldg

IFQ DELIVERY ADDRESSES:

HAND-DELIVERY: SCPRT  
1205 Pendleton Street  
Room 251  
Columbia, SC 29201

MAIL SERVICE: SCPRT  
Attn: Scott Langford  
1205 Pendleton St  
Columbia, SC 29201

IS PROJECT WITHIN AGENCY CONSTRUCTION CERTIFICATION? (Agency MUST check one)  YES  NO

APPROVED BY: Not Req'd 2/15/12  
(State Engineer) (Date)

**Charles Towne Landing Redevelopment – Shop Paving  
P28-9632-PG-S5**

STANDAR BID FORM

**Bid Of:** \_\_\_\_\_  
(CONTRACTOR)

**Bid To:** South Carolina Department of Parks, Recreation and Tourism

**Project Name:** Charles Towne Landing Redevelopment – Shop Paving

**Project Number:** P28-9632-PG-S5

**BASIC BID AGREEMENT:**

The undersigned, having examined all the Bidding Documents and acknowledging all Addendum(a) as follows:

**ADDENDUM(A) #** \_\_\_\_\_  
Shall execute the entire work in the Bidding Documents described in the BASE BID for the lump sum price  
of

\_\_\_\_\_ **DOLLARS**

(\$ \_\_\_\_\_ )

**DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION:**

The DATE OF COMMENCEMENT shall be established by the date of the Agency's purchase order. Work shall not commence until the purchase order is issued.

All work shall be substantially completed (as evidenced by the date on the Certificate of Substantial Completion within:

**30 Calendar Days**

Subject to adjustments as provided in the Contract Documents.

The undersigned further agrees that from the compensation to be paid, the Agency shall retain as Liquidated Damages the sum of One Hundred Dollars (\$100.00) For each calendar day the actual construction time to achieve SUBSTANTIAL COMPELTION exceeds the specified or adjusted Contract time for SUBSTANTIAL COMPLETION as provided above.

**BID SECURITY:** Cashier Check in the amount of 5% of the Bid amount or the AIA 310 Bid Bond.

**PERFORMANCE & LABOR AND MATERIAL PAYMENT BONDS:** None required

Contractor shall provide a Certificate of Insurance to the Owner along with the bid form. The Limits shall be no less than the following:

**Commercial General Liability**

- |   |                    |
|---|--------------------|
| 1. <u>General Aggregate</u>                           | <u>\$1,000,000</u> |
| 2. <u>Products and Completed Operations Aggregate</u> | <u>\$1,000,000</u> |
| 3. <u>Personal and Advertising Injury</u>             | <u>\$1,000,000</u> |
| 4. <u>Each Occurrences</u>                            | <u>\$1,000,000</u> |
| 5. <u>Fire Damage</u>                                 | <u>\$ 50,000</u>   |
| 6. <u>Medical Expense (per person)</u>                | <u>\$ 5,000</u>    |

**Business Auto Liability (all vehicles)**

- |                                 |                   |
|---------------------------------|-------------------|
| 1. <u>Combined single limit</u> | <u>\$ 500,000</u> |
|---------------------------------|-------------------|

**Workers Compensation**

- |                               |   |
|-------------------------------|---|
| 1. <u>State</u>               | <u>Statutory</u>                        |
| 2. <u>Employers Liability</u> | <u>\$ 100,000 per accident</u>          |
|                               | <u>\$ 500,000 Disease, policy limit</u> |
|                               | <u>\$ 100,000 Disease each employee</u> |

**CERTIFICATION REGARDING DRUG-FREE WORKPLACE:**

The undersign certifies that the Contractor listed below will provide a "DRUG-FREE WORKPLACE" as that term is defined in Section 44-107-30 of the SC Code of Laws by complying with the requirements set forth in Title 44, Chapter 107.

**FEDERAL IDENTIFICATION NUMBER:**

\_\_\_\_\_ (TYPE OR PRINT)

**CONTRACTOR'S CLASSIFICATIONS AND SUBCLASSIFICATIONS WITH LIMITATIONS:**

\_\_\_\_\_ (Classification)                      \_\_\_\_\_ (Subclassification)                      \_\_\_\_\_ (Limitations)

\_\_\_\_\_ (SC Bidder's License Number)                      \_\_\_\_\_ (SC Contractor's License Number)

**AUTHORIZATION:**

\_\_\_\_\_ (Print or Type Name of Contractor)

\_\_\_\_\_ (Type or Print Address)

\_\_\_\_\_ (Type or Print City and State)                      \_\_\_\_\_ (Phone Number)

\_\_\_\_\_ (Type or Print Name)                      \_\_\_\_\_ (Title)

\_\_\_\_\_ (Signature)                      \_\_\_\_\_ (Date)

**CERTIFICATION REGARDING ILLEGAL IMMIGRATION  
(NOVEMBER 2008)**

(An overview is available at [www.procurement.sc.gov](http://www.procurement.sc.gov))

By signing your bid, the contractor certifies that you will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agree to provide to the State upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable to you and your subcontractors or sub-subcontractors; or (b) that you and your subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." You agree to include in any contracts with your subcontractors language requiring your subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in their contracts with the sub-subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14.